
AAAS 4620

From Steele, Rachel <steele.682@osu.edu>

Date Tue 4/22/2025 4:48 PM

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Good afternoon,

On Friday, April 11th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for AAAS 4620.

The Subcommittee unanimously approved the request with four contingencies and three recommendations:

- a) **Contingency:** The Subcommittee asks that the department provide a clearer explanation of all course assignments. While they appreciate that the narrative explanation on p. 2 of the syllabus explains the connections between the assignments and their service toward the course's larger goals, it is difficult for students to understand what they must do for each assignment and how they will be assessed, especially regarding participation and the reading notes.
- b) **Contingency:** The Subcommittee requests that the department remove the Final Examination Review and Final Examination from the syllabus (p. 6 under "Week 15"), as this course does not include a final examination in the grading breakdown.
- c) **Contingency:** The Subcommittee asks that the department include on the syllabus information about the format of the course (in-person) and how often (2x/week, 3x/week) and how long (80 minutes, 55 minutes) the course will meet.
- d) **Contingency:** The Subcommittee asks that the department include in the syllabus (pp. 3-4) the correct goals and ELOS for the GEN Theme: Citizenship for a Diverse and Just World category. Currently goals 1 and 2 (and their attendant ELOs) are listed twice with slightly different wording. A complete and accurate listing of the Goals and ELOs for all GEN and GEL categories is available on the [ASC Curriculum and Assessment Services website](#). The Subcommittee also requests that the explanation of how this course meets those Goals and ELOs *follow* that listing rather than *preceding* it.
- e) *Recommendation:* The Subcommittee recommends that that the department provide additional scaffolding for the final paper assignment.
- f) *Recommendation:* The Subcommittee recommends that the department include information about where students should/can procure textbooks (syllabus p. 1).
- g) *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 3), which was updated in August 2024. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to the Themes Subcommittee. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return AAAS 4620 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Alison Crocetta (interim faculty Chair of the A&H 2 Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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